

These are the minutes of the Regular Session of the City of Adams, WI held on April 7, 2014 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Hilson, Jensen, Kierstyn, Marti, Suhr, Chief Anderson and Street Superintendent Mead. Some citizens were also in attendance. Alderperson Scott and Administrator Ellisor were excused.

The Pledge of Allegiance was recited.

Motion by Jensen, second by Kierstyn to approve the minutes of the meeting held March 17, 2014 as printed. Roll call vote, all voted aye.

Petitions and Communications: Warren LaQuee questioned the Council as to why the sound system in the Council Chambers has not been done. He stated that agenda item #10 Approve Agreement Relating to City Administrator Employment/Separation Agreement should be tabled for the new Council as they should be the ones making that decision.

Report of Standing Committees:

Downtown Development Commission:

Discussion/Review – General Development. No discussion was held regarding General Development.

Discussion Park Activities and Calendar of Events for 2014. All committee members will be contacting organizations that may want to utilize the Lion's Park for community events and inviting them to attend a follow-up meeting on Thursday, April 4th at 5:00 p.m. Policy and Procedure approved the Resolution to temporarily close the portion of East Hazel Street from Main to the south west corner of the alley from April 15 through October 31.

Finance Committee:

In Petitions and Communications: Mayor Baumgartner stated that they have been receiving phone calls from several people stating that we are being sued by GEITS that they are trying to correct. She stated that Administrator Ellisor has submitted his resignation effective June 3, 2014.

Pending Projects and Project Status: Public Works had been working on freeze ups due to the cold and snow removal which will reflect in the budget. The COPSS Grant will close out in the third quarter of the year.

City Business Park Development and Status: Remains the same.

2014 Budget Review: The water budget wages will be more for the overtime. The Five Year Capital Equipment Budget can be amended to allow for purchase of the Digital Read System. Sewer increase rates were discussed.

Recommendation of Purchase for Badger Meter Software and Handheld Upgrades: The handheld is obsolete and is not replaceable. Software and Handheld total is \$13,200. Recommendations were made to approve the purchase of the Handheld and Software.

Personnel Committee:

Discussion/Recommendation Relating to Considering Compensation or Performance Evaluation Data of Department Heads and Non-Union Positions.

Administrator Ellisor stated that a 2% increase is being proposed for all employees except for his. His will remain the same. Discussion was held on the following:

Street Superintendent, Public Works Employees, Part-Time Positions – Public Works, Chief of Police, Police Confidential Assistant, Part-Time Positions - Police Department, Clerk/Treasurer, Clerk/Treasurer Confidential Assistant, Confidential Clerical Administrative Assistant, City Administrator, Building Inspector/Zoning Administrator. Recommendations were made to approve the resolutions and agreements.

Resignation of the City Administrator. Administrator Ellisor stated that he will be retiring on June 3, 2014.

Report of City Officers:

Mayor Baumgartner: Thanked Alderperson Suhr for his years of service with the City. She reported that we will reinstate the Cable Advisory Committee. We had the committee years ago and there is a need to reinstate it. We are looking for another citizen that is interested in being on the committee. It will be another week on the let-run of water. We will make an announcement on the website and advertisement. Discussion is still on going on the development. We are hopeful that we can come to some decision on this soon and we will keep you posted. The next Council meeting will be the Organizational meeting on Tuesday, April 15th at 6:00 p.m.

Police Chief Anderson: Reported that the new Squad is out. The NIXEL Communication System is up and running and currently they have 144 residents signed up. Through the system, we can inform residents of any type of any changes or emergency. The Department started on property maintenance. With all the vehicles they are working with the newspaper on an article to have vehicles registered, road worthy and in compliance of City Ordinance.

New and Unfinished Business:

Motion by Marti, second by Suhr to Approve Purchase of the Badger Meter Software and Handheld, not to exceed \$14,000. Roll call vote, all voted aye.

Motion by Marti, second by Jensen to Combine the Mid-Month Regular Session of April 21 with the Organizational Meeting to be held Tuesday, April 15, 2014 (6:00 p.m.) Roll call vote, all voted aye.

Mayor Baumgartner stated that all Resolutions are a two percent (2%) increase with the exception of the Part-time Public Works and Police Officers resolutions. There is no change to benefits or contributions. Mayor Baumgartner introduced the following resolutions: Resolution 2014-03R Relating to Public Works Employees Salary and Benefits, Resolution 2014-04R Relating to Police Confidential Assistant Salary and Benefits, Resolution 2014-05R Relating to Clerk/Treasurer Confidential Assistant Salary and Benefits, Resolution 2014-06R Relating to Confidential Clerical Administrative Assistant Salary and Benefits, Resolution 2014-07R Relating to Part-Time Positions – Public Works Salary and Benefits, Resolution 2014-08R Relating to Part-Time Positions - Police Department Salary and Benefits, and Resolution 2014-09R Relating to Building Inspector/Zoning Administrator Salary and Benefits. **Motion by Hilson, second by Suhr to Adopt all Resolutions Introduced by the Mayor. All voted aye.**

Mayor Baumgartner stated that she is asking for a motion to table item #10, Approve Agreement Relating to City Administrator Employment/Separation Agreement not solely for the reason you have but we were waiting on a response from the Attorney which we received late today. **Motion by Marti, second by Hilson to Table Agenda Item #10 to the Next Meeting-City Administrator Employment/Separation Agreement. All voted aye.**

Motion by Kierstyn, second by Suhr to Approve the Agreement Relating to Clerk/Treasurer Salary and Benefits. All voted aye.

Motion by Marti, second by Jensen to Approve the Agreement Relating to Street Superintendent Salary and Benefits. All voted aye.

Motion by Jensen, second by Hilson to Approve the Agreement Relating to Chief of Police Salary and Benefits. All voted aye.

Motion by Marti, second by Hilson to Approve the Temporary Class “B” (Picnic) License and Waive Fee for Adams Community Theatre. Roll call vote, all voted aye.

Motion by Suhr, second by Jensen to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Hilson, second by Marti to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,
Janet L. Winters, CMC, WCMC, CMTW
Clerk/Treasurer

